



# Cafe Barista

## Job Description/ Summary

We are looking for a fellow coffee lover to join our barista team! Baristas are responsible for serving all TSU products with friendly, individualized attention towards each customer, as well as creating a comfortable and inviting atmosphere for all guests who enter into our community cafe. Baristas are responsible for educating customers about our premium coffees, teas and upcoming events/service opportunities. The barista fulfills all their duties in keeping with the intentional culture of The Student Union.

### Responsibilities:

- Take orders while paying attention to details (e.g. dairy substitutes, decaf vs. regular, cream & sugar, etc.)
- Prepare food and beverages following recipes, regularly required to handle hot food and beverages
- Verbally receive, announce and serve beverage and food items to customers
- Receive and process payments (cash, credit cards, gift cards/certificates, vouchers)
- Comply with health and safety regulations
- Routinely clean and sanitize mugs, plates, the bar area, equipment, the building's floors, windows, bathrooms, takes out trash, etc.
- Check if brewing equipment operates properly and report any maintenance needs to manager
- Restock items when necessary & notify manager when items are low in stock
- Learn, maintain and hone taught barista skills (e.g. dialing in espresso, steaming milk)
- Greet all customers with friendly, efficient and personalized service
- Answer telephone calls in a courteous and friendly manner, taking and writing down any messages if needed
- Participate in ongoing training on premium coffees, teas, new menu items, upcoming events, and customer service skills
- Work special events as needed
- Report all employee accidents to the Executive Leadership

### Qualifications:

- Strong work ethic; self-motivated, remains busy completing tasks during shifts
- Flexibility to work various shifts, required to work at least **ONE** Friday or Saturday each month
- Friendly, servant-hearted demeanor
- Strong communication and interpersonal skills
- Maintains positive morale and professional attitude
- Basic math skills
- Well-organized and detail-oriented, able to keep bar area and cafe spaces clean
- Regularly required to stand for long intervals
- Frequently required to use and reach with hands and arms to handle boxes and café operation
- Able to lift and/or move items up to 30 pound

### Next Steps:

Please send your resume, including at least three (3) references from people who have first-hand knowledge of your passion and experience to: [info@thestudentu.org](mailto:info@thestudentu.org) with the subject line "[First, Last Name] - Daytime Barista Position"

If your initial information is reviewed and we believe you are a qualified candidate, you will be contacted with your next steps. We encourage you to pray about joining us. We are praying for the right person to join in serving Christ alongside of us!